## **EHB 2023**

# **EasyChair Tutorial**

In order to submit papers for the IEEE E-health and Bioengineering Conference – EHB 2023 you have to <u>create an EasyChair account</u> following these steps. The link you need to go to is:

https://easychair.org/conferences/?conf=ehbweb2023

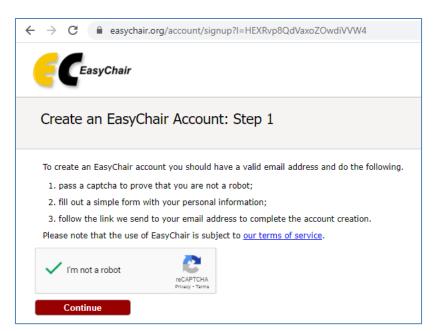
### Step 1

If you have an EasyChair account, simply input your account information in the "User name" and "Password" fields, if not, click on the "create account" link.



## Step 2

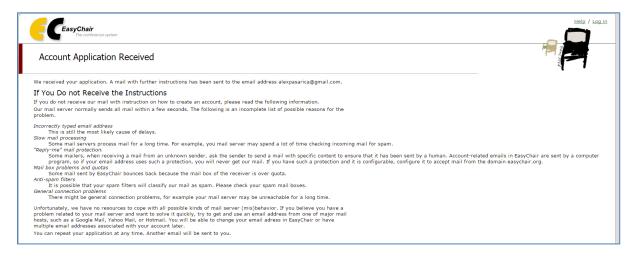
You will have to complete a CAPTCHA anti-spam security check in order to proceed to the next step. Simply type the numbers or letters in the image in the field below and click continue. Use the refresh icon if the text in the image cannot be read.

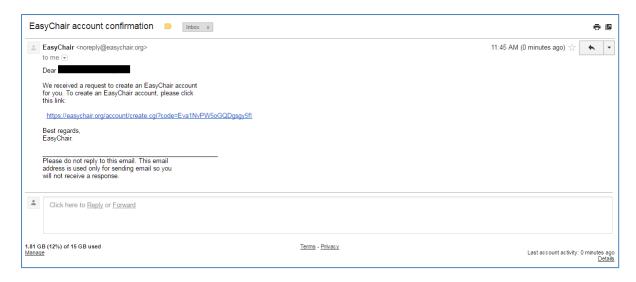


### Step 3

Next you have to type in your name and e-mail address. An automatic message will be sent to that address. Log into your e-mail and click the link in the message from EasyChair in order to activate your account.

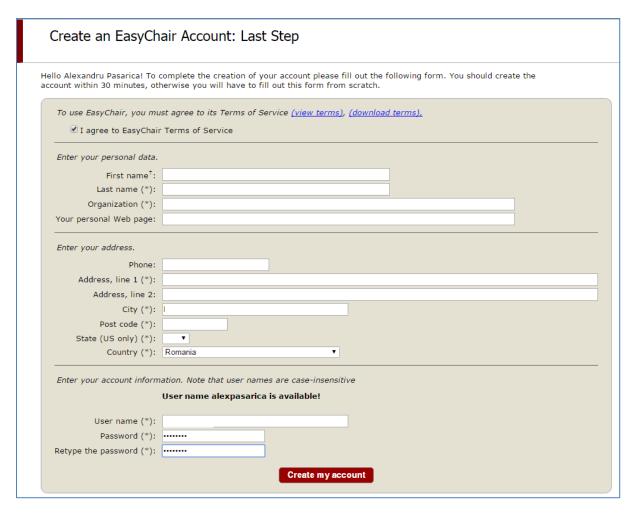
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E	CEA	nsyChair
Pleas Note	se fill ou that <b>th</b>	an EasyChair Account: Step 2  t the following form. The required fields are marked by *.  e most common reason for failing to create an account is an incorrect email address so please type your is correctly.
Re		First name <sup>†</sup> : *  Last name: *  Email: *  nail address: *  Continue
read	the He	e first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, particle about names.  o be interested about our policy for using personal information.





Step 4

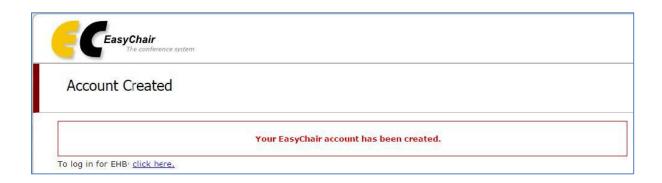
After clicking the link in your message you will be sent to this page:



Type your information(name,organization,address)

# Step 5

Your account is ready to use. Click on the link to log in with the previously selected user name and password.



# Step 6

Submit a paper at <a href="https://easychair.org/conferences/?conf=ehbweb2023">https://easychair.org/conferences/?conf=ehbweb2023</a>, beginning with 1st June 2023 and until 1st October 2023 WITHOUT AUTHOR'S NAME AND AFFILIATION, for the double blind reviewing purpose.



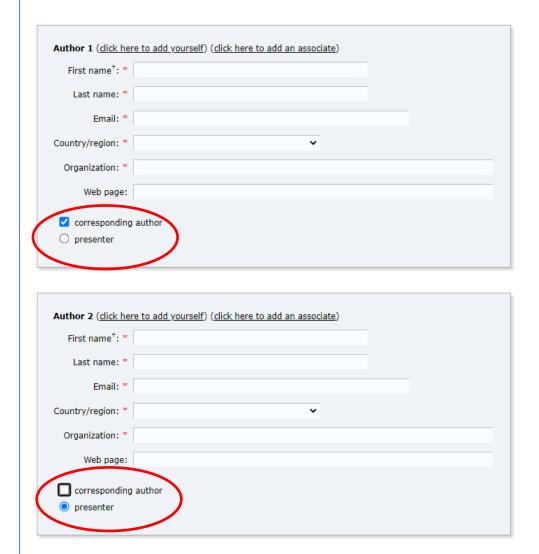
This is the account interface once you have logged on. Now you can begin to submit your paper.



#### Author Information

For each author please fill out the form below. Some items on the form are explained here:

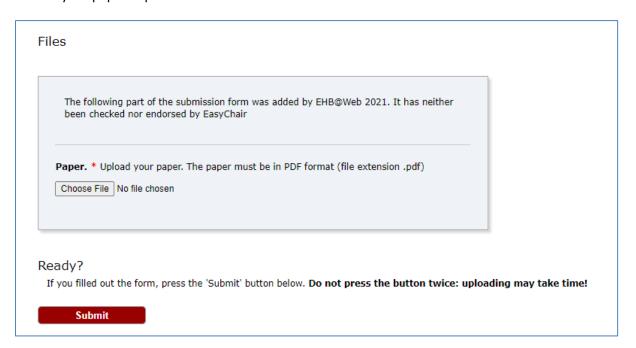
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